# **Cookie Policy**

This page explains what cookies and other similar technologies Rosa uses to improve your online experience and to help us to monitor and improve our websites, applications and services for future visitors.

"Rosa" (or "we") is Rosa ASBL, a non-profit organization established at Cantersteen 10, 1000 Brussels, with enterprise number 0745.832.604.

This document is part of the privacy policy of Rosa.

To communicate with Rosa about cookies and similar technologies used on Rosa's websites, please email <u>gdpr@rosa.be</u>.

# What is a Cookie?

A cookie is a small text file that is placed on your device when you visit a website or use a (web or mobile) application. Cookies and similar technologies can collect personal data about you and your browsing habits, such as your IP address, the URLs of sites you have visited before or after accessing the website and how long you have spent on a particular page or website.

There are two main categories of cookies:

- Strictly necessary and functional (preferences) cookies (e.g. authenticating the user or remembering the user's language preference). We call these cookies 'Essential'. These cookies may be placed without the user's consent as they enable a service or functionality that the user requests to be provided. We also recommend that you do not disable these cookies to not lose basic website functionality or access to certain parts of the website or application.
- All other cookies such as analytics cookies (e.g. how many visitors have been on a website) and marketing cookies (e.g. to show relevant advertisements to users). We call these cookies 'Optional'. Rosa asks for the user's consent before using such cookies.

We also distinguish first-party cookies (ie: cookies that are set by us) and third-party cookies (ie: cookies that are set by an external service provider to enable a service provided by that third-party). We cannot fully control the use of third-party cookies through our applications. Any references below to third-party cookies are indicative only. For more information, please consult the privacy policy or cookie policy of the respective third-party service provider listed below.

# What cookies do we use and where?

Rosa installs cookies whenever you visit one of our applications. Rosa has three (3) sets of applications:

- **Patient applications**: the registry on rosa.be, the hospital registries (e.g. registry.*hospitalname*.rosa.be), or the applications Rosa builds to help patients manage their appointments and their health in general.
- **Professional applications**: the applications that Rosa offers to health professionals: hp-calendar.rosa.be, signup-process.rosa.be, attest.rosa.be, etc.
- Marketing website: the website accessible on pro.rosa.be.

The three sets of applications have a different purpose and address different needs. For each set of applications, Rosa uses different cookies but within a given set of applications, Rosa uses the same cookies. For that reason, the information about cookies (below) is organized per set of applications and, where your consent is required, your choice (to give or not to give your consent) will be valid for that specific set of applications only and it will be valid for all the applications within that set.

# Cookies on the patient applications

The table below shows the different service providers that may install cookies when you visit one of Rosa's patient-facing applications. Essential cookies are always installed. With your consent, we will also install the Optional cookies.

Provider	Category
Rosa	Essential
Amazon Cognito	Essential
Hotjar	Optional (analytics)
Mixpanel	Optional (analytics)

#### What are your choices?

On your first visit to a patient application, you can accept or refuse that optional cookies are being placed. Your choice will be kept for six (6) months or until our cookie policy is updated (whichever occurs first); and will be valid across all patient applications (when authenticated and when using the same browser).

#### How can I change my choices (revoke consent)?

If, during that period, you change your mind and would like to either revoke your consent (or give your consent), you can always do so from the footer of one of rosa.be pages.

#### What if I also visit a professional application or the pro.rosa.be website?

Your choice is only valid on the patient applications. If you also visit a professional application or the pro.rosa.be website, we will provide you with the relevant information on the cookies used (via this Cookie Policy) and, where necessary, we shall ask you for a separate consent.

## Cookies on our professional applications

Whenever you visit a professional application, we install the following Essential cookies and, with your consent, we will also install the following Optional cookies:

Provider	Category
Rosa	Essential
Amazon Cognito	Essential
Hotjar	Optional (analytics)
Mixpanel	Optional (analytics)

#### What are your choices?

On your first visit to one of our professional applications, you can accept or refuse that optional cookies are being placed. Your choice will be kept for six (6) months or until our cookie policy is updated (whichever occurs first). Your choice is linked to your professional account and is applied across our professional applications.

#### How can I change my choices (revoke consent)?

You can change your preferences (and revoke your consent) at any time from the settings linked to your professional account.

#### What if I also visit a patient application or the pro.rosa.be website?

Your choice is only valid on our professional applications. If you also visit a patient application or the pro.rosa.be website, we will provide you with the relevant information on the cookies used (via this Cookie Policy) and, where necessary, we shall ask you for a separate consent.

# Cookies on our marketing website (pro.rosa.be)

Whenever you visit our marketing website on pro.rosa.be, we install the following Essential cookies and, with your consent, we will also install the following Optional cookies:

Provider	Category	
Rosa	Essential	
Hubspot	Essential / Optional (analytics)	
Google Analytics	Optional (marketing and analytics)	
Google Doubleclick	Optional (marketing)	

#### What are your choices?

On your first visit to our marketing website, you can accept or refuse that Optional cookies are being placed. Your choice will be kept for six (6) months or until our cookie policy is updated (whichever occurs first).

#### How can I change my choices (revoke consent)?

If, during that period, you change your mind and would like to either revoke your consent or give your consent, you can always do so at any time by opening the cookie-banner in the footer of any page and updating your choice.

#### What if I also visit a patient application or a professional application?

Your choice is only valid on the marketing website. If you also visit a patient application or a professional application, we will provide you with the relevant information on the cookies used (via this Cookie Policy) and, where necessary, we shall ask you for a separate consent.

# Cookies on our knowledge base for patients and professionals

As part of our services, we have developed an online Knowledge Base which gives you access to answers to the most frequently asked questions. It also gives you access to the PDFs versions of our legal terms. Our Knowledge Base is hosted on Confluence (an Atlassian product) and you can find more information on Cookies set on these pages on: <a href="https://www.atlassian.com/legal/cookies">https://www.atlassian.com/legal/cookies</a>.

# What is the purpose of each cookie and how long is the data collected kept for?

# Our own Rosa cookies

Those cookies are Essential. We do not rely on your consent to place these cookies.

Name	Category	Purpose	Retention
rosa_languag e	Essential	It is used to store user preferences for language.	1 year
e_health_acc ess_token	Essential	It is used in case of eHealth authentication only; it contains the eHealth access token during the validity of the session.	Session duration, max 7 days
rosa-cookiep olicy-patient- prod	Essential	Used to store whether consent was given or not, for which version of the cookie policy, and when.	6 months or until a new version of our Cookie Policy is released

# Cookies from third-party providers

## Amazon Cognito cookies (AWS)

We use Amazon Cognito as our identity provider to authenticate our users securely. Those cookies are Essential. You can find more information on AWS's privacy commitments at: <u>https://aws.amazon.com/compliance/data-privacy-faq/</u>.

Name	Category	Purpose	Retention
Cognitoldent ityServicePr ovider.[sessi on].[user].id Token	Essential	Enables authentication of users	1 hour
Cognitoldent ityServicePr ovider.[sessi on].LastAuth User	Essential	stores the username of the last authenticated user with Amazon Cognito.	Until session is over / user logs out / clears data in browser
Cognitoldent ityServicePr ovider.[sessi on].[user].ac cessToken	Essential	stores the access token for the currently authenticated user granting temporary access to authorized resources.	1 hour

Cognitoldent ityServicePr ovider.[sessi on].[user].ref reshToken	Essential	stores the refresh token for a specific user in a web application using Amazon Cognito, which is used to obtain new access and ID tokens without requiring the user to authenticate again	24 hours
Cognitoldent ityServicePr ovider.[sessi on].[user].clo ckDrift	Essential	stores the difference in seconds between the client's and Amazon Cognito server's clocks, adjusting for time discrepancies in token validation.	Until session is over / user logs out / clears data in browser
Cognitoldent ityServicePr ovider.[sessi on].[user].us erData	Essential	stores authenticated user's details fetched from Amazon Cognito, including attributes and context for application use	aligned with the session expiration or when the user's authentication tokens expire, requiring re-authentication or token refresh
amplify-signi n-with-hoste dUI	Essential	If set to true, directs the user to sign in via Amazon Cognito's Hosted UI, simplifying authentication by using a pre-built, fully managed sign-in interface. We use our own login screen so we set this to false.	Until session is over / user logs out / clears data in browser

#### Hotjar cookies

We use Hotjar to better understand how our users use our tools through heatmaps, random & anonymized screen recordings and surveys. These cookies are Optional. The list of cookies set by Hotjar, their purpose and their retention period is available at: <a href="https://help.hotjar.com/hc/en-us/articles/6952777582999-Cookies-Set-by-the-Hotjar-Tracking-Code#list-of-cookies-set-by-the-hotjar-tracking-code">https://help.hotjar.com/hc/en-us/articles/6952777582999-Cookies-Set-by-the-Hotjar-Tracking-Code#list-of-cookies-set-by-the-hotjar-tracking-code</a>.

## Google analytics cookies

Google analytics is only used on our marketing website. Google analytics cookies are Optional. We use them to better understand the performance of our marketing campaigns towards health professionals and the origin of the traffic towards Rosa.

Name	Category	Purpose	Retention
_gcl_au	Optional (analytics)	It experiments advertisement efficiency of websites using their services.	3 months
_ga	Optional (analytics)	It calculates visitor, session, and campaign data and keeps track of site usage for the analytics report.	2 years
_gid	Optional (analytics)	It stores information on how visitors use Rosa's website, while also creating an analytics report of the website's performance.	1 day

_gat_UA-1 85699771- 1	Optional (analytics)	It allows Rosa to track visitor behavior and measure site performance.	1 minute
_ga_651JK ZVX2Q	Optional (analytics)	It is used to persist session state.	2 years
_ga_Z8H5 B6JCE9	Optional (analytics)	It is used to persist session state.	2 years

## Google Doubleclick cookies

Google Doubleclick cookies are only used on our marketing website and inside the professional applications. These cookies are Optional. We use them to better understand the performance of our marketing campaigns towards health professionals and for example not serve them ads if they already use Rosa services.

Name	Category	Purpose	Retention
DSID	Optional (marketing)	It is used to identify a logged in user on non-Google sites and to store user preferences regarding ad personalization.	2 weeks
IDE	Optional (marketing)	It is used to provide ad delivery or retargeting.	13 months
ar_debug	Optional (marketing)	It is used to store and track conversions	2 weeks

## Hubspot cookies

Hubspot cookies are only used on our marketing website.

Name	Category	Purpose	Retention
hs_opt_o ut	Essential	It is used to store user preferences for cookies.	6 months
hs_do_n ot_track	Essential	It is used to prevent sending information to Husbpot.	6 months
hs_initial _opt_in	Essential	It is used to store user preferences for cookies, when using strict mode.	7 days
hs_cooki e_cat_pref	Essential	It is used to record the cookie categories a user consented to.	6 months
hs_gpc_ banner_dis miss	Essential	It is used when the Global Privacy Control banner is dismissed.	180 days

hs_ab_test	Essential	It is used to consistently serve visitors the same version of an A/B test page they've seen before.	At the end of the session
hs_langswit cher_choic e	Essential	It is used to save a visitor's selected language choice when viewing pages in multiple languages.	2 years
hssrc	Optional (analytics)	It is used to store a unique session ID	At the end of the session
hssc	Optional (analytics)	It is used to keep track of session, and is linked to thehstc cookie.	30 minutes
hstc	Optional (analytics)	It is used to track website visitors and includes time of first visit, time of last visit, current timestamp and session number.	6 months
hubspotutk	Optional (analytics)	It is used to store and track a visitor's identity. It is passed to HubSpot on form submission and used when deduplicating contacts.	6 months
cfruid	Essential	It is used to deal with rate-limiting policies of Hubspot's content delivery network provider.	At the end of the session
cf_bm	Essential	It is used for bot protection.	30 minutes
			1

## Mixpanel cookies

We use Mixpanel cookies across all our applications and websites to collect analytics on how people use our applications. <u>Mixpanel.com</u>

Name	Category	Purpose	Retention
mp_rosa-pa tient	Optional (analytics)	It identifies (returning) visitors and helps us understand how they interact with our application and website.	365 days

# How can you manage or turn off cookies?

If you would like to limit the use of cookies, you can do so by changing your internet browsing settings before you start browsing the internet. You can also delete cookies once you have finished visiting a website.

You can find more information on how to manage cookies on popular browsers, by visiting the following third-party links:

- Google Chrome;
- Microsoft Edge;
- Mozilla Firefox;
- Apple Safari.

To find information relating to other browsers, please visit the browser's developer website.

# Modification of the cookie policy

This is version 1.6 of our Cookie Policy and it is current as of 12 March 2024. We keep this cookie policy under regular review to ensure it is current and we may change this cookie policy over time to reflect the changes in our services and data processing activities. If we do so, we will post the updated cookie policy on this webpage. Please refer back to this cookie policy to review any amendments.